

FINAL CIRCULAR SLE 2017

CONFERENCE VENUE. The main conference building is the University of Zurich. Main Building KOL (Kollegiengebäude), Rämistrasse 71 (see the map at <http://sle2017.eu>). It is situated close to the centre of town. Registration, poster sessions and all talks are scheduled in this building.

PROGRAMME. All the information concerning the scientific programme can be found on the <http://sle2017.eu/programme> and the in the conference app (see below). You will get a copy of the schedule and the extended programme with your conference bags which you will get at the registration desk. The “[Book of abstracts](#)” is only available on the conference website.

CONFERENCE APP. There is a conference app with all the relevant information. You have received an information sheet on how to download the app together with this final circular. The app is free for all conference participants and both MacOS and Android versions are available. The app contains information on the program, the venue, the locations and allows for creating a personalized programme and for networking among participants.

LOCAL TRANSPORT TICKET. A local transport ticket is included in the conference fee. It is valid Sunday through Wednesday and includes zones 110 (city centre) and 121, that is, the city centre and the airport area. You will find the ticket together with this final circular. **Please notice that the ticket will only be valid if you a) print out the ticket and b) print out the personalized mail message which was sent with this attachment.** You must carry both and a document for identification. For more information on the ticket see the attached file.

REGISTRATION. The registration desk will be located in the main conference building (Rämistrasse 71), by the main entrance at Rämistrasse. The main entrance is opposite from the city centre, so if you enter the building walking from the centre you will have to go up to the main entrance in floor E. The conference registration will be open on Sunday 10th September (10:00–19:00 and Monday 11st September (8.00–12.00). The registration desk will remain open during the duration of the conference for latecomers and inquiries.

ORAL PRESENTATIONS. Oral presentations last 25 minutes. The actual presentation should be 20 minutes, leaving 5 minutes for questions. We reserve 5 minutes for room changes. It is recommended to copy your presentation on the desktop of the computer in your session room in advance, during the coffee or lunch breaks, at least 10 minutes before the general session starts. All the rooms have a computer. We recommend that you bring your presentation both as a ppt and as a pdf. You can also plug in your own laptop. We remind that Switzerland has a different electricity socket than the rest of the world. Euro-plugs (the two-pole fine ones) fit perfectly; Voltage is 220, but the thick German-style Schuko plugs need for an adapter. There will be student assistants who will help you if necessary.

WI-FI. There is WIFI access in the venue. You will find more information on WIFI

access in a separate attachment together with this final circular.

POSTER SESSIONS. This year the poster session will take place on Wednesday, 13th, overlapping with the morning coffee break, taking place at the central patio of the building (“Lichthof”). The size of the poster boards is 180x120cm; they will be installed for portrait format. Nevertheless, posters up to the size of A0 size (841x1189cm) will also fit (albeit tightly) in landscape format. Presenters can bring and pin their posters between 9.20 and 9.50 am. There will be indications on the boards with the names of the presenters and poster titles. We will provide suitable pins for the fixation of the posters. Poster presenters can send their poster to the conference manager sle@univ-tlse2.fr if they wish to have their poster on the conference website <http://sle2017.eu/posters>.

HANDOUTS. We expect around 670 participants distributed over 15 parallel sessions. So, if you are bringing handouts, it would be advisable to bring around 40-50 copies. We recommend that you print them before you come to Zurich. Due to the high number of participants, it will not be possible to print out handouts at the conference office.

PUBLISHERS. Representatives of John Benjamins, Brill, De Gruyter, Edinburgh University Press, Oxford University Press and Peter Lang will attend the conference.

SLE PRIZES for the best presentation/poster. We award prizes in the categories of best presentation by a PhD-student, best presentation by a Postdoc and best poster presentation. The presentations will be reviewed by the members of the SLE 2017 Programme Committee who are present at the conference. Nominees will be contacted and notified of their nomination before the conference.

LUNCHESES (included in the fee). Lunches will be served in the university restaurant (Mensa). The mensa is located below the “Foyer West” where coffee breaks will take place and where the publishers can be found. The Mensa has two floors (i.e. two different serving stations). You need the lunch vouchers included in your conference envelope (handed in at registration). There are different menu options. You may choose one of the menu options and a non-alcoholic drink (there are also glasses with fresh water available passed the cash register). Please note that, since we are almost 700 people, some queuing is to be expected. With good weather, there is also space in the two terraces outside.

WELCOME RECEPTION (included in the registration fee). The welcome reception will take place on Sunday, 10th September at 19.30 at the central patio of the main building (“Lichthof”) – the same building where registration, opening ceremony and sessions take place.

CITY WALK (included in the fee). The guided city walk will take place on Wednesday, 13th September at 18.30. It will take some two hours. Meeting point: in front of the main building, Rämistrasse 71.

CONFERENCE DINNER. The conference dinner will take place on Tuesday 12th September at 20:00 at the Restaurant Albisgütli, Uetlibergstrasse 341, featuring live music after the dinner; all those who won't attend the dinner can join the after dinner party from 22.00 onwards. The Albisgütli can be reached via tramway: take tram 5 at

Platte or Kantonsschule (stepping out the main building on your right) until Laubegg and then change to tram 13 to Albisgütli.

SUNDAY EXCURSION. On Sunday morning, *before* the registration opens, a round trip on the Zurich Lake is planned. If you signed in for this trip, please be at Bürkliplatz at 9:45. The local organisers will be waiting for you near the boat ticket office. **Please, remember to bring with you your transport ticket (see instructions above).**

THURSDAY EXCURSIONS. Four excursions have been organised for Thursday 14th September. If you wish to attend but have not yet signed up, please check for availability at the registration desk. More information about the excursions can be found [here](http://sle2017.eu/excursions) <http://sle2017.eu/excursions>.